

# **INDIAN MARITIME UNIVERSITY**

## **Second Admission List 2023**

### **Important Instructions to Provisional Seat Allotted Candidates and Upgraded Candidates**

Dear Candidate,

You have reached the next stage of the Admission Process after registering for online Counselling. You have been allotted a seat provisionally in the Second Admission List or might have got upgraded to a higher preference. In this stage, newly allotted candidates are required to confirm the acceptance of the allotted seat. The following process must be followed:

#### **(A) Instructions for Newly allotted Candidates:**

**Newly allotted Candidates** must confirm the acceptance of the allotted seat. The following process has to be followed:

#### **Confirmation of Allotted Seat:**

1. Log-in using your User ID and Password.
2. Download the '**Provisional Seat Allotment Letter**'.
3. Confirm acceptance of the Allotted Seat, by **making Online Payment** of the **Programme Fee of Rs.30,000/- (non-refundable) on or before 22.07.2023.**
4. If the Programme Fee **is not paid** on or before the prescribed date, then you shall be **treated as a 'drop out'** and you shall:
  - (a) **forgo the seat allotted to you**
  - (b) **forfeit the Counselling Fee of Rs.10,000/- and**
  - (c) **will not be considered for upgradation based on the Choices Filled by you during Counselling Registration (if applicable).**

In other words, the seat allotted to you will be cancelled and you cannot claim a refund for the online Counselling Fee of Rs.10,000/-.

5. On successful online payment of the Programme Fee of Rs.30,000/-, you will have to report at the IMU Campus, where you have been allotted the seat on any day from 25.07.2023\* to 27.07.2023\* for
  - (i) verification of original certificates & documents,
  - (ii) confirmation of medical fitness and
  - (iii) payment of the First Semester Fees and Caution Deposit in full

\*IMU reserves the right to change the dates mentioned above, in case of any unforeseen circumstances.

6. If the allotted seat is not your First Preference in the Second Admission List, then you may get upgraded on the basis of the availability of seat in subsequent Admission Lists. **In order to get upgraded, you should first accept the allotted seat as per the Second Admission List by successfully paying the Programme Fee of Rs. 30,000/-.**
7. IMU will draw up the subsequent **Admission List(s)** of selected candidates to fill the vacancies arising due to 'dropouts'. In the subsequent Admission List(s), some of the candidates may get **upgraded**; i.e. they may get a higher Programme-IMU Campus (as per their order of preference).
8. In case the candidate is satisfied with the allotted seat and not interested in further upgrade, then he has to freeze the allotted seat by answering

**"I do not want to be upgraded in subsequent list. Please freeze the allotted seat."**

to the question

**"Do you wish to opt for upgrade in the next Admission List, if there are vacancies available for your higher preferences?"**

If the answer to the question is selected as

**"I want to get upgraded in subsequent lists, if there are vacancies for my higher preferences"**

then the candidate will be considered for possible upgradation in the next list and the seat may get upgraded subject to availability. If upgraded, the previous allotted seat will be changed to the newly upgraded seat and the candidate will not have any claim on the previously allotted seat.

9. The **Allotment Letter** is strictly **provisional** for newly allotted candidates and subject to
  - (i) Online payment of the Programme Fee within the prescribed time
  - (ii) Verification of your Original Certificates,
  - (iii) Confirmation of Medical Fitness and
  - (iv) Payment of the First Semester Fees and Caution Deposit[Please see Annexures].

## **(B) Instructions for Upgraded Candidates:**

**Upgraded Candidates** can login and download the Upgraded Seat Allotment Letter. When you are upgraded and a new seat is allotted to you, the seat allotted to you earlier through the First List is cancelled, for which you cannot offer any claim.

If you are getting upgraded to a Marine Programme (BSc NS, DNS and BTech ME), you must ensure that you have the correct Physical Fitness Certificate issued by a DG Shipping approved Doctor.

All candidates upgraded to BSc NS/ DNS programmes are to ensure that they submit/or have already submitted during their initial verification, the certificate of medical fitness indicating no colour blindness and minimum eye-sight standards viz Distance Vision unaided 1.0\*(6/6) in better eye and 0.67\*(6/9) in other eye and near vision and other MEDICAL STANDARDS as per DGS mandated standards.

All candidates upgraded to B.Tech(ME) programmes are to ensure that they submit/or have already submitted during their initial verification, the certificate of medical fitness indicating no colour blindness and minimum eye-sight standards viz Distance Vision unaided 0.5\*(6/12) in each eye or 0.67\*(6/9) in better eye and 0.33\*(6/18) in another eye and near vision and other MEDICAL STANDARDS as per DGS mandated standards.

**In case of upgraded candidates, the medical certificate required as per newly allotted programme is having different medical standards than the previous one, they need to submit the new medical certificate to the newly allotted campus, via in person or through mail to the Deputy Registrar of the concerned Campus marking copy to [aracademics.hq@imu.ac.in](mailto:aracademics.hq@imu.ac.in).**

**There is no need for the upgraded candidates to appear for verification again and they only need to submit the new medical certificate (if change in medical standards effected by Programme change) to the newly allotted campus through mail / in person visit.**

If the allotted seat in the Second List is again not your first preference, then you may get further upgraded in the next list, if any, depending on the available vacancies or freeze the seat by not opting further for upgradation. For that, you must opt for further Upgrade, before downloading the Upgraded Allotment Letter.

Candidate not opting for UPGRADATION will result in freezing the seat and the allotted seat will be considered as FINAL.

**Controller of Examinations**

**ADDITIONAL INSTRUCTIONS TO CANDIDATES**

**1. Verification of Original Certificates & Documents**

The candidate should produce the following original certificates/documents for verification:

- *Proof of Age - Birth Certificate / 10<sup>th</sup> Std / SSC or equivalent marksheet.*
- *12<sup>th</sup> Std / Higher Secondary School or equivalent marksheet.*
- *Community Certificate [only for SC, ST and OBC (NCL)].*
- *Economically Weaker Section Certificate (for General-EWS Candidates).*
- *Printed copy of IMU's CET Rank Certificate.*
- *2 copies of passport size photographs.*
- *Aadhaar Card.*
- *NCC Certificate (if applicable)*
- *UG Marksheets / Certificate (if applicable)*
- *Medical Fitness Certificate*
- *Passport (if applicable)*

**2(a) Medical Fitness certificate for BSc (NS), DNS and BTech (ME) Candidates**

Candidates selected for B.Sc (Nautical Science), Diploma in Nautical Science (DNS) and B.Tech (Marine Engineering) should produce a Medical Fitness Certificate with confirmation of eyesight fitness from a Doctor / Hospital approved by the Director General of Shipping, Mumbai. The present list of approved Doctors can be seen at

[Ø http://dgshipping.gov.in/WriteReadData/userfiles/file/regular\\_list\\_14.07.2023pdf](http://dgshipping.gov.in/WriteReadData/userfiles/file/regular_list_14.07.2023pdf)

**2(b) Medical Fitness certificate for BTech (NAOE), MBA and MTech Candidates**

Medical Fitness Certificate for B.Tech. (Naval Architecture & Ocean Engineering), B.Tech (Naval Architecture & Ship Building), MBA and MTech Programme Candidates can be obtained from any Registered Medical Practitioner. It is a general physical fitness certificate.

### 3(a) **Semester Fees\* for all UG Programmes**

First Semester Fee is Rs.1,22,500 and should be paid in full at the time of Certificates Verification through a Demand Draft drawn in favour of "**Indian Maritime University**", payable at the city where your allotted Campus is located. This Semester Fee includes Hostel and Mess fees.

Second Semester Fee is Rs.1,22,500 and should be paid on the date of commencement of the 2<sup>nd</sup> semester.

### 3(a) **Semester Fees\* for MBA and MTech Programmes**

First Semester Fee is Rs.87,500 and should be paid in full at the time of Certificates Verification as a Demand Draft drawn in favour of "**Indian Maritime University**", payable at the city where your allotted Campus is located.

Second Semester Fee is Rs.87,500 and should be paid on the date of commencement of the 2<sup>nd</sup> semester.

### 4. **Caution Deposit\***

Caution Deposit of **Rs.30,000/-** has to be paid at the time of Certificates Verification through a Demand Draft drawn in favour of "**Indian Maritime University**", payable at the city where your allotted Campus is located. Caution Deposit will be refundable at the end of completion of course, if you do not cause any loss to the property of the institution.

### 5. **General**

Counselling Fee / Programme Fee / Semester Fees, once paid will not be refunded under any circumstances due to withdrawal from the university at any stage.

Examination fees are payable separately before each examination.

IMU reserves the right to modify at any time the Semester Fees payable by the student in future.

\* The Semester fees and caution deposit prescribed above is after increase in fees-structure proposed from AY2023-24. Candidates facing difficulty due to raise, can opt to pay as per old fee structure, subject to payment of balance amount within 60 days of course-commencement.

**Errors committed by some Candidates**  
**& Actions that will be taken during Certificates Verification**

The seat allotment is based on the CET Rank and Category. The UG candidates should have eligible PCM marks and English subject marks, as specified in the Eligibility criteria document. During Certificates Verification, if any adverse discrepancies are noted, the following actions will be taken:

**1. General Category candidate wrongly entered Reserved Category:**

If the Seat Allotment is based on a wrongly entered Reserved Category, then the candidate will get disqualified from the current List. The candidate can appear through Spot Counselling (if any) after making corrections. He will be considered for Seat Allotment only for the vacant seats available, if any.

**2. Securing/having marks lesser than Eligibility Criteria:**

If the Candidate does not have eligible PCM marks or English Subject marks as per the original mark sheets submitted for verification, then the candidate will get disqualified for admission.

**3. Verification of Result-Awaited MBA and MTech Candidates:**

In the case of a Result-Awaited MBA and MTech candidates, if the results of the University of the candidate are not announced by the time the verification process starts, his verification of documents other than the University Certificate will be done. The verification of the University Certificate will be done when the results are announced. The admissions of such candidates will be considered as PROVISIONAL and will be confirmed only when the results are announced.

**IT IS TO BE NOTED THAT IMU RESERVES THE FULL RIGHT TO REJECT ANY CANDIDATE ON ACCOUNT OF ANY MIS-INFORMATION / DISCREPANCY / INCORRECT FORM FILLING, ETC AND THE DECISION OF IMU WILL BE FINAL.**